



FEDERAL OMBUDSMAN SECRETARIAT

FOR PROTECTION AGAINST HARASSMENT (FOSPAH)

PROFORMA FOR MONITORING COMPLIANCE OF PROTECTION AGAINST HARASSMENT OF WOMEN AT WORKPLACE ACT, 2010

Name of organization: _____ Date: _____

Kindly answer the following questions:

- 1) Have you issued a directive or office memo informing the staff that the Code of conduct is part of your policies?

Yes _____ No _____

If yes, date of issue: _____

If No, reasons for delay: _____

- 2) Have you appointed your Inquiry Committee? Yes _____ No _____

If yes kindly give names and contacts of the committee members and attach you notice of appointment.

i. _____

ii. _____

iii. _____

iv. _____

- 3) Have you displayed the Code of Conduct in your office?

Yes _____ No _____ If Yes, Location: _____

- 4) Have you given a brief to the members of the Inquiry Committee on the Code?

Yes _____ No _____

- 5) Would you like these members to go through a training organized by the Office of Federal Ombudsman Secretariat for Protection against Harassment of Women at Workplace Islamabad)?

Yes _____ No _____

- 6) Have you conducted any seminar or an awareness session for your staff or related departments on the new legislation?

Yes _____ No _____ Date: _____

- 7) Did you have an anti harassment policy before March 2010?

Yes _____ No _____

If Yes, please attach a copy.

- 8) Have any employee of your organization ever lodged any complaint before your enquiry committee or in the office of Federal Ombudsman for Protection against Harassment of Women at the Workplace.

Yes _____ No _____

- 9) Please send this proforma within one week on address given below:-

Federal Ombudsman Secretariat for Protection Against Harassment (FOSPAH), Head Office, Islamabad. First Floor, Local Government and Rural Development Complex, Opposite ILO, Near State Bank of Pakistan, Sector: G-5/2, Islamabad. Phone: (+92) 51 9264444, Fax: (+92) 51 9262945, Email: registrar@fospah.gov.pk